



Concert Choir
Take Action Packet
2025-2026

Thank you so much for taking the time out of your busy schedule to come to Back to School Night. The following checklist includes items that you need to take action on. Please return this checklist with a signature at the bottom and the required forms as soon as possible. This will ensure your student and your family will be informed, have the necessary paperwork filled out, and be on the right path for a successful year in choir. Thank you again for your continued support of this program and as always let me know if you have any questions or concerns!!

_____ I am aware of the important dates located in the Welcome Packet and have placed them on our family calendar.

_____ I have signed and submitted the following forms.

1. Attendance Policy
2. Uniform and Costume Contract

3. I have joined the BAND app



_____ I have filled out and submitted the "Spirit Pack Donations" Form

Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

Student Name _____

Student Signature _____ Date _____



Westlake Choir Department

Attendance Policy

2025-2026

Missing a concert, dress rehearsal, or other mandatory activity for any other reason than listed below is unexcused and may not be made up.

- 1. For illness, death in the family, or religious activity students will need to notify Mrs. Rolniak as soon as the situation is evident AND submit a letter or email within 3 days of their return and an alternate assignment will be given.**
- 2. For other Westlake High School events:**
 - a. The student must inform Mrs. Rolniak, and the respective Coach or Advisor in person and email of the conflict at least three weeks before the event.**
 - b. Once approved, the activity or assignment will be removed from the student's grade**

Parent/Guardian Name _____
(please print)

Parent/Guardian Signature _____ Date _____

Student Name _____
(please print)

Student Signature _____ Date _____

Westlake High School Uniform Contract

All Westlake High School Choir participants are allowed to use school uniforms for concerts throughout the school year. These uniforms cost money to purchase and keep in good condition (dry cleaning, etc.). Therefore, it is the student's responsibility to ensure their costume is in good condition throughout the year and report any costume issues. To ensure the quality of our costumes for years to come each student must sign a Uniform Contract every year.

I understand that it is my responsibility to take care of my uniform for choir. Failure to take care of and return my uniform after each performance and at the end of the year will result in a monetary fine or charge to replace the item.

Responsibilities include:

- Only using the uniform assigned to me.
- Keeping my uniform neatly stored in the provided uniform garment bag.
- No eating or drinking while in costume.
- Water consumed needs to be done so with extreme caution!
- Reporting all costume issues (zippers, hems, etc.) to your uniform's officer as soon as they are noticed.
- Dry cleaning costumes at North Ranch Cleaners – NO EXCEPTIONS

Uniform Expectations

Option 1: WHS will provide black button up shirt and blue tie

Student will provide:

Black dress shoes

Black dress pants - flat front Dickies type (no pleats)

Black socks

Option 2: WHS will provide Black Concert Dress

Student will provide:

Black flat dress shoes or 1-1.5-inch heel character shoes (beige or black)

Beige nylons

****Be reminded that no player will be excluded from participation regardless of their donation****

California law guarantees students a public education free of charge, including extracurricular activities. Students are therefore entitled to access to educational activities, and to all materials, supplies, equipment and uniforms necessary for the educational activity, without charges or security deposits. There are some narrow fee authorizations in the law, and we ask for and encourage donations to assist us in our effort to continue providing high quality courses and activities, but all donations are strictly voluntary. Please visit www.conejousd.org/whs for more information, and/or contact the principal if you have any questions or concerns.

Student Name _____

Student Signature _____ **Date** _____

Parent/Guardian Name _____

Parent/Guardian Signature _____ **Date** _____

UNIFORMS CHECKOUT LIST: NAME _____

[illegible]

Westlake High School Choral Boosters

Concert Choir “Spirit Pack Donations” 2025 - 2026

Student Name _____

Parent/Guardian Name _____ Phone # _____

Parent/Guardian Email _____

The Westlake High School Choral Booster Club is thrilled to offer this comprehensive choral program to every student, regardless of the family’s contribution. However, the Westlake High School Choir Department does incur significant expenses. To cover these expenses, we must rely on donations. Your donations directly benefit all our kids and make possible all of these exciting experiences.

- Cast Party after the May performance
- Back to School Choir Family Pancake Breakfast
- Uniforms and Costumes
- Banquet including student meal, certificates, pins and medals
- Program accompanist, program manager, theater operations, clinicians, and more!

Spirit Pack Total
\$355 by check
\$370 by credit card or Choir Store

I will :

☐ Pay in full by check or through the [Online Choir Store](#)

Online Choir Store



☐ Pay in **2 installments** (an invoice will be emailed to you to complete payment)

☐ No donation at this time

☐ Sponsor an additional student in the amount of: _____

Checks payable to:
WESTLAKE HIGH SCHOOL CHORAL BOOSTERS

****Be reminded that no player will be excluded from participation regardless of their donation****

California law guarantees students a public education free of charge, including extracurricular activities. Students are therefore entitled access to educational activities, and to all materials, supplies, equipment and uniforms necessary for the educational activity, without charges or security deposits. There are some narrow fee authorizations in the law, and we ask for and encourage donations to assist us in our effort to continue providing high quality courses and activities, but all donations are strictly voluntary. Please visit www.Conejousd.org/whs for more information, and/or contact the Principal if you have any questions or concerns.

** Westlake High School Choral Boosters Inc. is a 501(c)(3) non-profit. Tax ID number is 77-0559992